

Agenda

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Scrutiny Committee

Date: **Tuesday 1 October 2013**

Time: **6.00 pm**

Place: **St Aldate's Room, Town Hall**

For any further information please contact:

Pat Jones

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Scrutiny Committee

Membership

Chair	Councillor Mark Mills	Holywell;
Vice-Chair	Councillor Gill Sanders	Littlemore;
	Councillor Mohammed Abbasi	Cowley Marsh;
	Councillor Mohammed Altaf-Khan	Headington Hill and Northway;
	Councillor Jim Campbell	St. Margaret's;
	Councillor Van Coulter	Barton and Sandhills;
	Councillor Roy Darke	Headington Hill and Northway;
	Councillor James Fry	North;
	Councillor Ben Lloyd-Shogbesan	Lye Valley;
	Councillor Michele Paule	Rose Hill and Iffley;
	Councillor Craig Simmons	St. Mary's;
	Councillor Val Smith	Blackbird Leys;

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AGENDA

Pages

1 APOLOGIES FOR ABSENCE

The Quorum for this Committee is four Members and substitutes are allowed.

2 DECLARATIONS OF INTEREST

Members are asked to declare any disclosable pecuniary interests they may have in any of the following agenda items. Guidance on this is set out at the end of these agenda pages.

3 WORK PROGRAMME AND FORWARD PLAN

1 - 28

Contact Officer: Pat Jones, Principal Scrutiny Officer, Tel: 01865 252191
Email: phjones@oxford.gov.uk

Background Information

The Scrutiny Committee operates within a work programme which has been set for the year 2013-2014.

The programme will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Committee.

Why is it on the agenda?

This report allows Committee to:

- Hear updates from Lead Members.
- Consider forward agendas and issues.
- Review the Forward Plan

In particular the Committee is asked to:

- Agree to add Councillor Hollick to the Flooding Panel in line with the request for additional members agreed at the last meeting;
- Note that Cllr. Paule is Standing down from the Committee (note from the councillor is attached).
- Note that a request for an additional Labour member for the Covered market Review has been made and there are no volunteers.
- Consider the explanation to performance measure LP106 requested at the last meeting (see attached note);
- Note the movement in items that have been called from the Forward Plan and request any additional items.

Who has been invited to comment?
Pat Jones, Principal Scrutiny Officer, will present the work programme, answer questions and support the Committee in its decision making.
What will happen after the meeting?
The work programme will be updated and republished.

4 REPORT BACK ON RECOMMENDATIONS

29 - 34

Contact Officer: Pat Jones, Principal Scrutiny Officer. Tel: 01865 252191
 Email: phjones@oxford.gov.uk

Background Information
The Committee makes a number of recommendations to Officers and decision makers. This item allows Committee to see the result of recommendations since the last meeting and the cumulative results of all its recommendations.
Why is it on the agenda?
<p>The results of recommendations on:</p> <ul style="list-style-type: none"> • Treasury Management. • Qtr. 1 Spending. • Customer Contact Strategy. • Allocations Strategy <p>are the latest items on the list.</p> <p>The Committees Finance Panel met on the 6th. September and made recommendation to the City Executive Board. Timing did not allow these recommendations to go via the Scrutiny Committee so in line with agreed protocols these were made directly. The recommendations are included here and full reports are available in City Executive Board papers.</p>
Who has been invited to comment?
Pat Jones, Principal Scrutiny Officer.
What will happen after the meeting?
Any comments or follow up from the Committee will be included in the work programme.

5 CITY DEAL

35 - 48

Contact Officer: Sebastian Johnson, Strategic Policy and Partnership Manager. Tel: 01865 252317, email: srjohnson@oxford.gov.uk

Background Information
A member of the Scrutiny Committee has asked to include this item on the agenda for pre decision scrutiny.
Why is it on the agenda?
This item is presented to the Scrutiny Committee in order to provide an update on progress on the City Deal Bid to Government and the commitments being asked of Oxford City Council, the proposed governance arrangements and the timetable for presentation to the Ad hoc Ministerial Group.
Who has been invited to comment?
Councillor Price, Board Member for Corporate Governance, Strategic Partnerships and Economic Development, and Sebastian Johnson will attend to answer the Committees questions.
What will happen after the meeting?
This item will be considered by the City Executive Board on the 9 th October. Any recommendations from the Scrutiny Committee will be presented at that meeting.

6 COMMUNITY SAFETY ISSUES - REPORT OF BOARD MEMBER

49 - 52

Contact: Councillor Pat Kennedy (Board Member for Education, Crime and Community Safety) cllrpkennedy@oxford.gov.uk; Richard Adams (Environmental Protection Service Manager); 01865 252783, radams@oxford.gov.uk

Background Information
The Board Member will attend the meeting and make a short presentation on her priorities and work to date as the Board member for Education, Crime and Community Safety. A short report from Councillor Kennedy is attached.
Why is it on the agenda?
The Scrutiny Committee will be able to discuss the report with Councillor Kennedy, and make any suggestions as appropriate.

Who has been invited to comment?
<p>Councillor Kennedy will attend the meeting.</p> <p>Alex Wrigley (Anti Social Behaviour Investigations Team Manager) and Laurie-Jane Taylor (Community Response Team manager) will also attend the meeting to assist with any issues that may require clarification.</p>
What will happen after the meeting?
<p>Observations and any recommendations from the Committee will be passed to the Board Member.</p>

7 GRANTS PROGRAMME COMMISSIONING REVIEW

53 - 74

Contact Officer: Julia Tomkins, Grants and External Funding Officer.
Tel: 01865 252685, email: jtomkins@oxford.gov.uk

Background Information
<p>The Scrutiny Committee has asked to include this item on the agenda for pre decision scrutiny.</p>
Why is it on the agenda?
<p>The report presents the review of the community & voluntary organisations grants programme.</p> <p>This item will be considered by CEB on 9th October, at which time agreement for the approach to commissioning from April 2014 will be sought. The Scrutiny Committee will consider this item at its meeting and make comments and recommendations as appropriate.</p>
Who has been invited to comment?
<p>Councillor Clack, Board member for Youth and Communities has been invited to attend the meeting.</p> <p>Ian Brooke, Head of Leisure, Parks and Communities will attend to answer the Committee's questions.</p>
What will happen after the meeting?
<p>This item will be considered by the City Executive Board on the 9th October. Any recommendations from the Scrutiny Committee will be presented at that meeting.</p>

8 COVERED MARKET - INTERIM PANEL REPORT

75 - 88

Contact Officer: Sarah Claridge, Tel 01865 252402, sclaridge@oxford.gov.uk

Background Information
<p>The Panel has been conducting an inquiry into the economic health of the covered market, and in particular the effects of rents on the diversity of traders.</p> <p>The Panel has refined this brief to also include the long term relationship between the Council and the Covered Market traders.</p>
Why is it on the agenda?
<p>To update the Scrutiny Committee on the progress of the Covered Market Panel and to present the findings so far.</p> <p>The Scrutiny Committee is asked to discuss the finding of the Panel and give any guidance on conclusion and recommendation for the Panel to consider.</p>
Who has been invited to comment?
<p>Councillor Campbell, Chair of the Panel will present the report and answer questions from the Scrutiny Committee.</p>
What will happen after the meeting?
<p>The Panel will pre-scrutinise the draft Covered Market Strategy in mid-October and report back to the Scrutiny Committee with its conclusions and recommendations, before presenting the report to CEB.</p>

9 MINUTES

89 - 96

Minutes of the meeting held on 5th September 2013.

10 DATES OF FUTURE MEETINGS

The following dates have been agreed:-

5th November 2013
3rd December 2013
14th January 2014
4th February 2014

4th March 2014
1st April 2014



DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed “Declarations of Interest” or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council’s area; licences for land in the Council’s area; corporate tenancies; and securities. These declarations must be recorded in each councillor’s Register of Interests which is publicly available on the Council’s website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members’ Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members’ Code of Conduct says that a member “must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself” and that “you must not place yourself in situations where your honesty and integrity may be questioned”. What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

¹ Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member’s spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

